



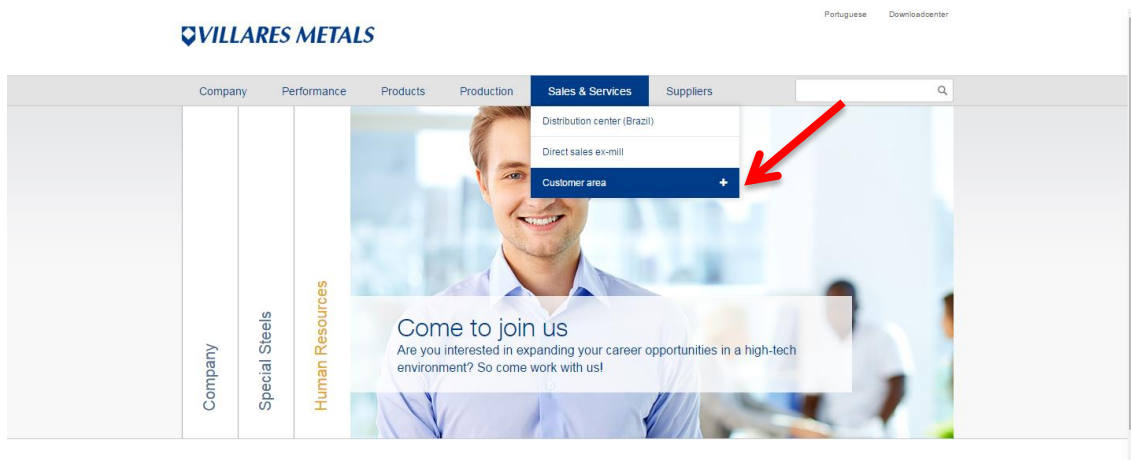
*User's Guide
Customer Portal*

 **VILLARES METALS**

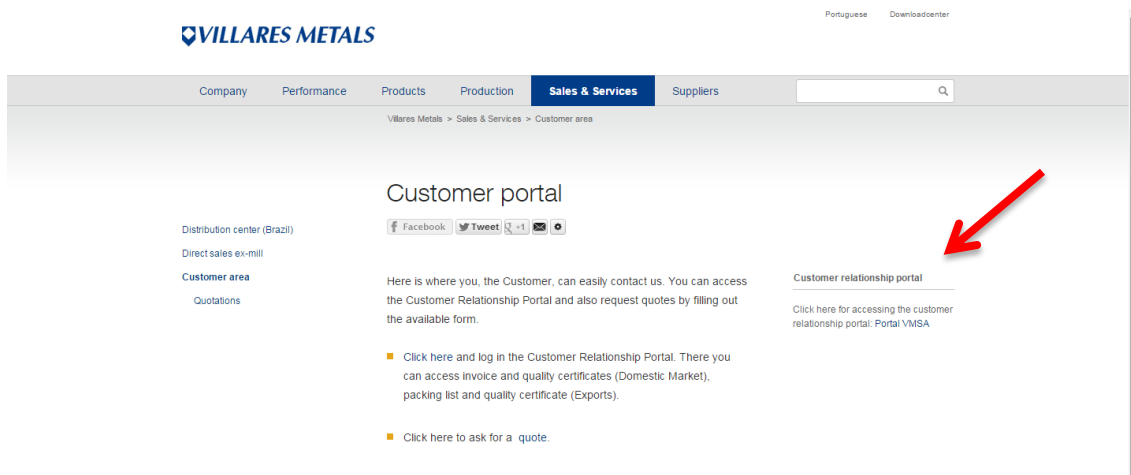
MUITO ALÉM DO AÇO.

FAR BEYOND STEEL.

Access [Villares Metals website](#) and click on “Sales & Services”. Afterwards, click on “Customer Area”.



Next step is clicking in the indicated link as you can see below.



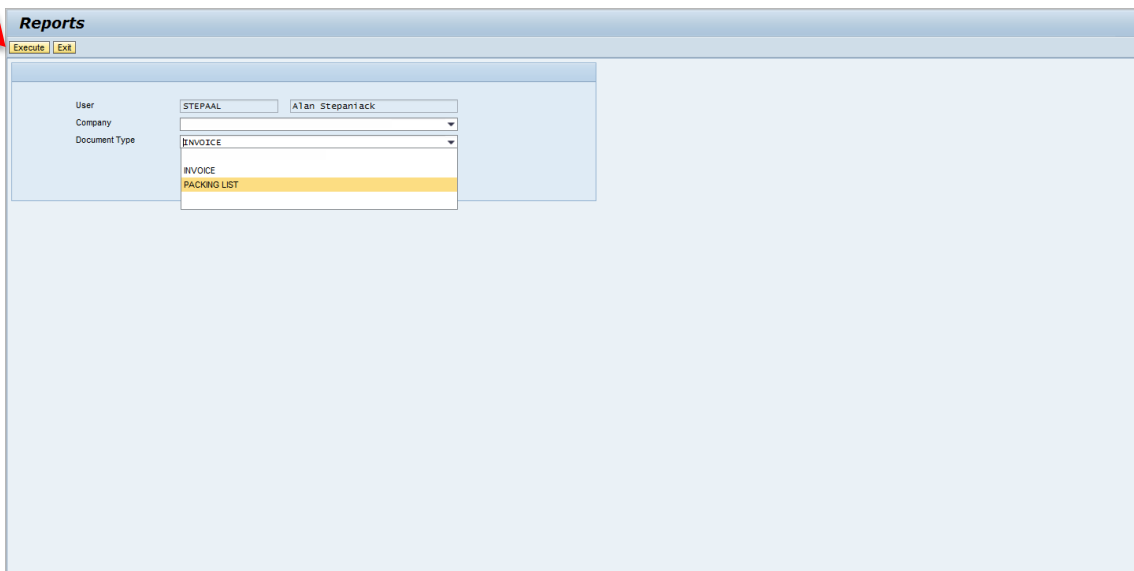
VILLARES METALS

MUITO ALÉM DO AÇO.
FAR BEYOND STEEL.

Fill out the blanks as follow: **“Usuário”** = your **username**; **“Senha”** = your **password**; **“Idioma”**, choose **English**.



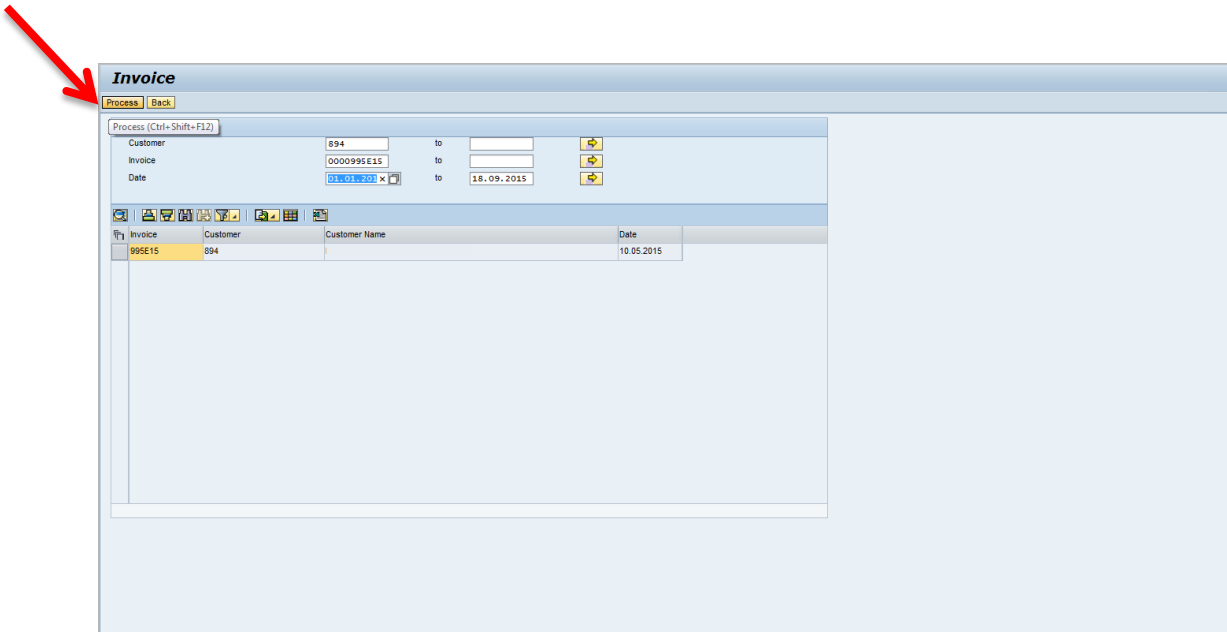
Fill out the blanks as follow: **“Company”** = your company name; **“Document Type”** = select Certificate and click on **EXECUTE**



VILLARES METALS

MUITO ALÉM DO AÇO.
FAR BEYOND STEEL.

In this page, you have more search filters to find your certificate. After fill out the blanks, click on **PROCESS**.



Select the **line** of your invoice/packing list and click on the icon to view the XLS file (“**Visualizar XLS**”).

